

Withdrawal from Course

PERSONAL DETAILS	
Surname:	Student ID:
Given Name:	Date of Birth:
Address:	
Email:	Mobile No:

INTERNATIONAL STUDENT		
International students studying on campus are required to have this form signed by an International Student Education Officer at Primus English, before submitting it for approval.		
Officer's Name	Signature	Date
Comments:		

Refunds are governed by the Refund Policy which is located at Student Administration or on the Website. International Students please note that **DIBP will be advised of your withdrawal.**
Your visa will remain valid for 28 days from this date.

NOTICE OF PERMANENT WITHDRAWAL FROM COURSE	
Course Starting Date:	Course Code:
Course Title:	Date of Withdrawal:
Main Reason for Withdrawal	
Did you receive any course counseling before deciding to withdraw? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, with whom did you receive counseling:	
Would you recommend studying at Primus English? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If no, or if you have any other feedback please add comments	

CONDITIONS	
<ul style="list-style-type: none"> Application for refund will only be considered if lodged prior to course commencement date. Refund is subject to the return of your Student ID card and any Primus English's property or material you may have in your possession. 	
Signature	Date

APPROVALS – Office Use Only	
Signature of P.E.O.	Date
Fee Refund Due	Date

